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Self Employed Summary

Name: _____

Date: _____

Self Employed Income & Expenses	
Name of Business	HST Registered? _____

Type of Business	_____

Year Ending	_____
Income	\$ _____
Expenses	
Advertising & promotion	\$ _____
Business taxes, dues, fees	\$ _____
Insurance	\$ _____
Interest / bank charges	\$ _____
Inventory	\$ _____
Legal & accounting	\$ _____
Meals & entertainment (100%)	\$ _____
Office supplies / expenses	\$ _____
Rent	\$ _____
Telephone / cell phone	\$ _____
Travel expenses	\$ _____
Salary & wages	\$ _____
Other expenses	
_____	\$ _____
_____	\$ _____
_____	\$ _____
Equipment & Furniture Purchases	
_____	\$ _____
_____	\$ _____
_____	\$ _____

Truck Expenses (100% business use)	
Year / Make / Model of Truck	

Gas	\$ _____
Repairs	\$ _____
Insurance	\$ _____
Lease payments	\$ _____
License	\$ _____
Loan interest	\$ _____
Parking	\$ _____
Other expenses	
_____	\$ _____
_____	\$ _____
_____	\$ _____

Home Office Expenses (100%)	
Heat	\$ _____
Hydro	\$ _____
Internet	\$ _____
Insurance	\$ _____
Repairs & maintenance	\$ _____
Mortgage interest	\$ _____
Property taxes	\$ _____
Rent	\$ _____

Automobile Expenses	
Year / Make / Model of Car	

Market value (if owned)	\$ _____
Year purchased	_____
Total Kilometers driven in year	_____
Business or employment use	% _____
Expenses	
Gas	\$ _____
Repairs	\$ _____
Insurance	\$ _____
Lease payments	\$ _____
License	\$ _____
Loan interest	\$ _____
Parking	\$ _____
Other expenses	
_____	\$ _____
_____	\$ _____
_____	\$ _____

